



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

05 Mar 2025

DIVISION MEMORANDUM

No. 130, s. 2025

CONDUCT OF CY 2024 AUDIT EXIT CONFERENCE

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Secondary School Heads of Implementing Unit Schools
All Others Concerned

1. Please be informed that the CY 2024 Audit Exit Conference for SDO Batangas Province and implementing unit schools will be conducted on Thursday, March 13, 2025, 1:00 in the afternoon at SDO Conference Hall.
2. The objectives of the conference are to communicate the audit results to the management and obtain its comments on the proposed findings and recommendations.
3. The participants to the said activity are the following:
 - 3.1. Schools Division Superintendent
 - 3.2. Assistant Schools Division Superintendents
 - 3.3. Bids and Awards Committee (BAC) Chairperson
 - 3.4. Head, BAC Secretariat
 - 3.5. Accountant
 - 3.6. Engineer
 - 3.7. Budget Officer
 - 3.8. Administrative Officer V – Administrative
 - 3.9. Cashier
 - 3.10. Property and Supply Officer
 - 3.11. Human Resource Management Officer
 - 3.12. Focal Person, School Based Feeding Program
 - 3.13. Administrative Assistant III or Designated Representative of the following implementing unit schools
 - 3.13.1 Alitagtag National High School
 - 3.13.2 Anselmo A. Sandoval Memorial National High School
 - 3.13.3 Balas Buco – Sta. Maria National High School
 - 3.13.4 Balayan National High School
 - 3.13.5 Balete National High School
 - 3.13.6 Banoyo National High School
 - 3.13.7 Bauan National Vocational High School
 - 3.13.8 Bauan Technical Integrated High School
 - 3.13.9 Baybayin National High School



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- 3.13.10 Buhaynasapa Integrated National High School
 - 3.13.11 Calubcob 1.0 National High School
 - 3.13.12 Dacanlao G. Agoncillo National High School
 - 3.13.13 Dagatan Integrated National High School
 - 3.13.14 Dr. Crisogono B. Ermita Sr. Memorial National High School
 - 3.13.15 Gov. Feliciano Leviste Memorial National High School
 - 3.13.16 Jose Lopez Manzano National High School
 - 3.13.17 Laiya Integrated National High School
 - 3.13.18 Lucsuhin National High School
 - 3.13.19 Lumbangan National High School
 - 3.13.20 Maabud National High School
 - 3.13.21 Malvar School of Arts and Trade
 - 3.13.22 Masaguitsit-Banalo National High School
 - 3.13.23 Padre Garcia Integrated National High School
 - 3.13.24 Payapa National High School
 - 3.13.25 Rosario Integrated National High School
 - 3.13.26 San Pascual National High School
 - 3.13.27 Sta. Monica National High School
 - 3.13.28 Taal National High School
 - 3.13.29 Tala National High School
 - 3.13.30 Taysan San Jose Integrated National High School
 - 3.13.31 Tingloy National High School
 - 3.13.32 Wenceslao Trinidad Memorial National High School
 - 3.14 COA Audit Team
 - 3.15 Technical Assistant – ICT and Accounting Section
4. 100% attendance is a must.
5. Meal expenses relative to the conduct of this activity shall be charged to Division MOOE while travel expenses of school personnel shall be charged to their respective School MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination is desired.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

EUA/ CONDUCT OF CY 2024 AUDIT EXIT CONFERENCE/R2-141273/03.06.2025